

Content of Working Group Format AAR Toolkit

Planning:

- Planning Checklist Working Group AAR
- Concept Note Template Working Group AAR
- Budget Template Working Group AAR
- Agenda Facilitators' Briefing Working Group AAR
- Agenda Working Group AAR
- Facilitators' Manual Working Group AAR
- Participants' Manual Working group AAR

Conducting

- Facilitator's Briefing Presentation Working Group AAR
- Presentation Working Group AAR
- Note Taker Template Working Group AAR
- Activity Sheet Template Working Group AAR
- Database of trigger questions
- Objective Based Evaluation Working Group AAR

Results/follow up

- Evaluation Survey Working Group AAR
- Final Report Template Working Group AAR
- Evaluation Survey Results Processor Working Group AAR
- [Advocacy and resources mobilisation meeting planning materials \(concept note, agenda, invitation letter templates\)](#)