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Prequalification Unit Inspection services WHO INSPECTION REPORT

Desk Assessment of Active Pharmaceutical Ingredient (API) Manufacturer

Part 1	General information			
Company informa	Company information			
Name of	Zhejiang Apeloa Kangyu Pharmaceutical Co Ltd			
Manufacturer				
Corporate	333, Jiangnan Road, Hengdian, Dongyang, Zhejiang 322118, China			
address of				
manufacturer				
Inspected site				
Name & address	Zhejiang Apeloa Kangyu Pharmaceutical Co Ltd			
of	333 Jiangnan Road, Hengdian, Dongyang, Zhejiang Province, 322 118,			
manufacturing	China (People's Republic of)			
site	120.29°E,29.15°N			
	DUNS: 420823163			
	FEI: 3003744129			
Synthetic	Site No 1,			
Unit/Block/W	Workshop No 3			
orkshop	• Section II (Building 18)			
	• Section III (Building 17)			
Manufacturing	No Zhe 20000362, expiry date December 30, 2020			
license	1 10 2 10 2000 5 5 2, expiry dute Beechie et 30, 2020			
number				
Desk assessment d	letails			
Start and end	07 – 10 September 2020			
dates of review	0, 10 54p. mis 11 2020			
APIs covered by	APIMF 099 Levofloxacin hemihydrate			
this desk				
assessment				
List of	1. A list of all regulatory inspections performed in the last 5 years and their outcomes			
documents	2. FDA US Establishment inspection report December 3-7, 2018			
submitted	3. CAPA to FDA US Establishment inspection December 3-7, 2018			
	4. PMDA, Japan inspection report October 23-25, 2017			
	5. CAPA to PMDA, Japan inspection October 23-25, 2017			
	6. Manufacturing authorization: No Zhe 20000362, expiry date December 30, 2020			
	7. GMP certificate: No ZJ20190145, valid until 11/29/2024			
	8. SMF and lay-outs of water treatment and air-handling systems			
	9. The list of all the products and dosage forms manufactured on-site			
	10. PQR Levofloxacin Hemihydrate			
	11. BMR/BPR and analytical raw data Levofloxacin Batch XX			
	12. Master BMR/BPR Levofloxacin			
	13. Declaration: self-inspection			
	14. Declaration: warning letter			
	15. Declaration: out of stock situations			
	16. Declaration: notifications of upcoming inspections by competent national regulatory			

Zhejiang Apeloa Kangyu Pharmaceutical, China, Desk Review- API

7 – 10 September 2020

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	authorities in the next 6 months 17. Declaration: recalls		
Any documents missing?	N/A		
Part 2	Summary of SRA/NRA inspection evidence considered (from most recent to last) and comments		
US FDA	Dates of inspection:	3 – 7 December 2018	
	Type of inspection:	Surveillance inspection	
	Block/Unit/Workshop:	 Site 1, Workshop 11 Site 2, Workshop 1 Site 2, Workshop 16 Site 2, Workshop 18 	
	APIs covered:	 Dextromethorphan Hydrobromide Pseudoephedrine HCl Amantadine HCl Fenbendazole WHO API under PQ was not specifically covered 	
PMDA Japan	Dates of inspection:	24 – 26 October 2017	
	Type of inspection:	GMP compliance inspection	
	Block/Unit/Workshop:	Site 1, Workshop 3	
	API covered:	• Levofloxacin Hemihydrate for Levofloxacin Eye Drops 0.5% ("Nissin")	
Part 3	Summary of the last WHO inspec		
Date and conclusion of most recent WHO inspection	27 – 30 January 2015 Routine inspection Conclusion "Based on the areas inspected, the people met and the documents reviewed, and considering the findings of the inspection, including the observations listed in the Inspection Report, a decision on the compliance of Zhejiang Apeloa Kangyu Pharmaceutical Co. Ltd. with WHO GMP guidelines will be made after the manufacturer's response to all of the observations has been assessed". Inspection was closed 4 December 2015 as following: "The actions taken or proposed were considered acceptable and their satisfactory implementation will be verified during future inspections".		
Brief summary of manufacturing activities as of January 2015	Production, quality control of non-β-lactam APIs. Manufacturer of Cephalosporin API and FPP in separate blocks on the site (not inspected)		
General information about the company and manufacturing site as of January 2015	Zhejiang Apeloa Kangyu Pharmaceutical Co. Ltd. was established in 1993 and is a member of the Hengdian Group. The site inspected is located in Dongyang, Hengdian, P.R.C. and started operation in 1995. Key intermediates, APIs and some finished pharmaceutical products are manufactured at this site. The company has been licensed by the SFDA for the manufacturing of Active Pharmaceutical Ingredients (APIs) as well as Finished Pharmaceutical Products (FPP). Zhejiang Apeloa Kangyu Pharmaceutical Co., Ltd. has two manufacturing sites. One is located at the 333 Jiangnan Road, Hengdian Town and another is located at the 333		

Zhejiang Apeloa Kangyu Pharmaceutical, China, Desk Review- API

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	Second Jiangnan Road, Hengdian Town.			
	Only the 333 Jiangnan Road of Hengdian Town site was inspected, where Levofloxacin			
	hemihydrate is manufactured in Synthesis Workshop No. 3 and Ofloxacin is			
	manufactured in Synthesis Workshop No.2. These workshops are dedicated to			
	Levofloxacin (various salts) and Ofloxacin, respectively.			
	Levoltokaem (various saits) and Ottokaem, respectively.			
Focus of the last	The inspection focused on the production and control of Ofloxacin and Levofloxacin			
WHO inspection	hemihydrate. The inspection covered most of the sections of WHO GMP for Active			
WITO Inspection	*			
	Pharmaceutical Ingredients and was conducted, with modification as necessary, accord			
A :	to a tentative inspection plan sent to the company in advance.			
Areas inspected	Personnel Chart			
	Organization Chart			
	Job descriptions for key personnel			
	Training procedures and records			
	Quality Management			
	Product Quality Review			
	Quality Risk Management			
	Deviation control and change control			
	Complaints and Recalls			
	OOS and investigation			
	Supplier approval			
	Product release			
	Rejection and reuse of materials			
	Contract agreements			
	Document Control			
	Self-inspection			
	Buildings and Facilities			
	Site layout			
	Design and construction			
	Utilities			
	Warehouse(s)			
	• Storage – quarantine, release, reject			
	Materials			
	Receipt, handling and storageIdentification			
	• Sampling			
	• Status Control			
	Temperature (and humidity) monitoring			
	Packaging materials			
	Production (Documentation and site visit)			
	Batch document preparation			
	Production area			
	IPC sampling and testing			
Contamination Control				
	Reprocessing and Reworking			
	Packaging			
	• Cleaning			
	API testing and release			
	Batch record review			



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	Validation and qualification:		
	Validation Master Plan		
	Validation and qualification status (matrix) and schedule		
	Equipment qualification		
	Process validation		
	Quality Control Laboratory (documentation and site visit)		
	Quality management system		
	• Premises		
	Sampling and sample handling		
	Work allocation		
	Documentation:		
	Specifications and test methods		
	SOPs, logbooks, records		
	Worksheets and test reports		
	Contract testing		
	Stability program		
	OOS results		
	Analytical method validation		
	Evaluation of results, release and rejection procedures		
	Trending of results		
	Traceability		
	Materials		
	Chemicals and reagents		
	Reference standards		
	Retention samples		
	Equipment, instruments and devices		
	Purified water system		
	Design & construction including documentation		
	Operation and maintenance		
	• IQ/OQ/PQ		
	Monitoring and testing		
	Engineering & Services:		
	SOPs, registers and records including:		
	Preventive Maintenance		
	• Calibration		
Out of scope	API not submitted to WHO for Prequalification		
and restrictions	<u> </u>		
(last WHO			
inspection)			
WHO APIs	APIMF 099 Levofloxacin hemihydrate		
covered by the	Ofloxacin		
last WHO			
inspection			
Additional	N/A		
products to be			
covered by this			
desk			
assessment:			
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Abbreviations	Meaning
BMR	Batch manufacturing record
BPR	Batch production record
CAPA	Corrective and preventive action
CC	Change controls
CoA	Certificate of analysis
GMP	Good manufacturing practices
PQR	Product quality review
APQR	Annual product quality review
SOP	Standard operating procedure
OOS	Out of specifications
OOT	Out of trends

Part 4	Summary of the assessment of supporting documentation
- **- * .	a difficulty of the dissessment of supporting documentation

a) Manufacturing authorization and GMP certificate granted by the local authority:

Manufacturing authorization: No Zhe 20000362, expiry date December 30, 2020

GMP certificate: No ZJ20190145, valid until 11/29/2024

b) Site master file (SMF):

SMF submitted and reviewed. SMF written according to the WHO TRS No. 961, Annex 14

c) List of all the APIs or other products (intermediates, dosage forms) manufactured on-site:

21 APIs are manufactured at site – therapeutic groups:

- Immune Modulator Agent
- Antineoplastic Agent
- Quinolone Antibacterial Agent
- Central Antitussives Agent
- β-lactam antibiotics
- Cephalosporins
- Antiviral Agent
- Anti-Parkinson's Agent
- Gastrointestinal Spasmolytic Agent
- Adrenergic Agonist Agent
- Antipyretic analgesic, non steroidal anti inflammatory Agent
- Anti-Alzheimer's Agent
- Anti-inflammatory and Antirheumatic Agent
- Disinfectants and Antiseptics
- Broad-spectrum Benzimidazole Anthelmintic Agent
- Broad-spectrum Antibacterial



23 FPPs are manufactured at site – therapeutic groups:

- β-lactam antibiotics, Cephalosporins
- Quinolone Antibacterial
- Antihypertensive Drug
- Antiviral Agent
- Antiepileptics
- Immune Modulator, Antineoplastic
- Macrolide Antibiotics
- H2 Receptor Antagonist
- Treatment of Angina Pectoris and Congestive Heart Failure
- Hemostatic
- Treatment of Digestive System Disease
- Disinfectants and Antiseptics
- Prevention and Treatment of Type A (including H1N1, H2N2, H3N2) Influenza Virus Infection
- Treatment of cold symptoms

d) List of all regulatory inspections performed in the last 3 years and their outcomes:

Name of Authority	Dates	Scope product and process covered	Outcome
WHO PQ	January 27-30, 2015	API (Ofloxacin, Levofloxacin)	Approved
FDA USA	December 12-16, 2016	API (Dextromethorphan Hydrobromide, Pseudoephedrine HCl, Amantadine HCl)	VAI
PMDA, Japan	October 23-25, 2017	API (Levofloxacin)	Approved
NMPA, China	September 4-6, 2018	Tablets, Capsules	Approved
FDA, USA	December 3-7, 2018	API (Dextromethorphan Hydrobromide, Pseudoephedrine HCl, Amantadine HCl, Fenbendazole)	VAI
NMPA, China	January 3-5, 2019	Lyophilized powder for injection	Approved
NMPA, China	April 1-4, 2019	API (Amantadine HCl, Ephedrine HCl, Pseudoephedrine HCl)	Approved
MARA, China	June 5-6, 2019	API for veterinary use (Fenbendazole, Marbofloxacin)	Approved
NMPA, China	July 17-19, 2019	API (Dextromethorphan Hydrobromide)	Approved
NMPA, China	September 19-21, 2019	Tablets, Capsules, Powder for Suspension, Oral Solutions, Solutions (Topical Use) and API (Povidone- iodine and Cefetamet Pivoxil HCl)	Approved
NMPA, China	November 1-4, 2019	API (Ofloxacin, Levofloxacin, Levofloxacin HCl, Levofloxacin Mesylate, Rimantadine HCl and Ubenimex)	Approved



e) Most recent product quality reviews of the concerned WHO APIs:

Submitted and reviewed:

PQR Levofloxacin Hemihydrate 2019

PQR Levofloxacin Hemihydrate 2019 (Japanese market)

f) Batch manufacturing and packaging records, including the analytical part, for the most recently released batch of relevant API:

Submitted and reviewed

- BMR Levofloxacin carboxylic acid synthesis Batch XX
- BMR Levofloxacin crude synthesis Batch XX
- BMR Levofloxacin Hemihydrate purification Batch XX
- BMR Levofloxacin Hemihydrate synthesis Batch XX
- BMR/BPR for blending and packaging of Levofloxacin Hemihydrate Batch XX
- CoA Levofloxacin Batch XX
- Batch analysis record Batch XX (raw data)

g) Master batch manufacturing and packaging records of the API of interest:

Submitted and reviewed

- BMR Levofloxacin carboxylic acid synthesis
- BMR Levofloxacin crude synthesis
- BMR Levofloxacin purification
- BMR Levofloxacin Hemihydrate synthesis
- BMR Levofloxacin Hemihydrate purification
- BMR/BPR for blending and packaging of Levofloxacin Hemihydrate

h) Recalls in the past three years related to APIs with quality defects:

Declaration submitted: no recalls in the past three years

i) Confirmation by the senior quality assurance representative that a full self-inspection or external audit dedicated to the API has been performed and all matters dealt with:

Declaration submitted: a full self-inspection or external audit dedicated to the API has been performed and all matters dealt with

j) Copy of any warning letter, or equivalent regulatory action, issued by any authority for their market, to which the site provides or has applied to provide the API(s):

Declaration submitted: no warning letter, or equivalent regulatory action, issued

k) Out-of-stock situations:

Declaration submitted: no out-of-stock situations

l) Additional documents submitted:

N/A



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Part 5 Conclusion – Desk assessment outcome

Based on the previous WHO inspections and on the GMP evidence received and reviewed, it is considered that a desk assessment is acceptable in lieu of a WHO onsite inspection. The site Zhejiang Apeloa Kangyu Pharmaceutical Co Ltd (site No 1, workshop No 3), located at 333 Jiangnan Road, Hengdian, Dongyang, Zhejiang Province, 322 118, China (People's Republic of) is considered to be operating at an acceptable level of compliance with WHO GMP guidelines for APIs.

This WHOPIR will remain valid for 3 years, provided that the outcome of any inspection conducted during this period is positive.

Part 6 List of guidelines referenced in this inspection report

- WHO good manufacturing practices for active pharmaceutical ingredients. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fourth Report. Geneva, World Health Organization, 2010 (WHO Technical Report Series, No. 957), Annex 2. Short name: WHO GMP for APIs or WHO TRS No. 957, Annex 2 http://apps.who.int/medicinedocs/documents/s20119en/s20119en.pdf
- WHO good manufacturing practices for pharmaceutical products: main principles. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-eighth Report Geneva, World Health Organization, 2014 (WHO Technical Report Series, No. 986), Annex 2. Short name: WHO TRS No. 986, Annex 2 http://www.who.int/medicines/areas/quality_safety/quality_assurance/expert_committee/trs_986/en/
- 3. WHO good manufacturing practices: water for pharmaceutical use. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fourth-sixth Report. Geneva, World Health Organization, 2012 (WHO Technical Report Series, No. 970), Annex 2.

 Short name: WHO TRS No. 970, Annex 2
- http://www.who.int/medicines/areas/quality_safety/quality_assurance/expert_committee/trs_970/en/

 4. WHO guidelines for sampling of pharmaceutical products and related materials. WHO Expert

Committee on Specifications for Pharmaceutical Preparations. Thirty-ninth Report. Geneva, World Health Organization, 2005 (WHO Technical Report Series, No. 929), Annex 4.

Short name: WHO TRS No. 929, Annex 4 http://whqlibdoc.who.int/trs/WHO_TRS_929_eng.pdf?ua=1

- 5. Guidelines on heating, ventilation and air-conditioning systems for non-sterile pharmaceutical products. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fifty-second Report Geneva, World Health Organization, 2018 (WHO Technical Report Series, No. 1010), Annex 8. Short name: WHO TRS No. 1010, Annex 8

 http://www.who.int/medicines/areas/quality-safety/quality-assurance/expert-committee/trs-1010/en/
- 6. Supplementary guidelines on good manufacturing practices: validation. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fortieth Report. Geneva, World Health Organization, 2006 (WHO Technical Report Series, No. 937), Annex 4.

Short name: WHO TRS No. 937, Annex 4

http://whqlibdoc.who.int/trs/WHO TRS 937 eng.pdf?ua=1

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7. WHO Good Practices for Pharmaceutical Quality Control Laboratories. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fourth Report. Geneva, World Health Organization, 2010 (WHO Technical Report Series, No. 957, Annex 1.

Short name: WHO TRS No. 961, 957), Annex 1

http://www.who.int/medicines/publications/44threport/en/

8. WHO Good Practices for Pharmaceutical Products Containing Hazardous Substances. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fourth Report. Geneva, World Health Organization, 2010 (WHO Technical Report Series, No. 957), Annex 2.

Short name: WHO TRS No. 957, Annex 2

http://www.who.int/medicines/publications/44threport/en/

9. WHO good manufacturing practices for sterile pharmaceutical products. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fifth Report Geneva, World Health Organization, 2011 (WHO Technical Report Series, No. 961), Annex 6.

Short name: WHO TRS No. 961, Annex 6

http://whqlibdoc.who.int/trs/WHO TRS 961 eng.pdf?ua=1

10. WHO guidelines on transfer of technology in pharmaceutical manufacturing WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fifth Report Geneva, World Health Organization, 2011 (WHO Technical Report Series, No. 961), Annex 7.

Short name: WHO TRS No. 961, Annex 7

http://whqlibdoc.who.int/trs/WHO_TRS_961_eng.pdf?ua=1

11. Model guidance for the storage and transport of time-and temperature-sensitive pharmaceutical products. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fifth Report Geneva, World Health Organization, 2011 (WHO Technical Report Series, No. 961), Annex 9. Short name: WHO TRS No. 961, Annex 9

http://whqlibdoc.who.int/trs/WHO_TRS_961_eng.pdf?ua=1

12. General guidelines for the establishment maintenance and distribution of chemical reference substances. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-first Report Geneva, World Health Organization 2007 (WHO Technical Report Series, No.943) Annex 3.

Short name: WHO TRS No. 943, Annex 3

http://whqlibdoc.who.int/trs/WHO TRS 943 eng.pdf?ua=1

13. WHO good practices for pharmaceutical microbiology laboratories. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fifth Report Geneva, World Health Organization, 2011 (WHO Technical Report Series, No. 961), Annex 2.

Short name: WHO TRS No. 961, Annex 2

http://whqlibdoc.who.int/trs/WHO TRS 961 eng.pdf?ua=1

14. WHO guidelines on quality risk management. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-seventh Report Geneva, World Health Organization, 2013 (WHO Technical Report Series, No. 981), Annex 2. Short name: WHO TRS No. 981, Annex 2 http://www.who.int/medicines/areas/quality_safety/quality_assurance/expert_committee/trs_981/en/



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- 15. WHO guidelines on variation to a prequalified product. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-seventh Report Geneva, World Health Organization, 2013 (WHO Technical Report Series, No. 981), Annex 3. Short name: WHO TRS No. 981, Annex 3 http://www.who.int/medicines/areas/quality-safety/quality-assurance/expert committee/trs-981/en/
- 16. WHO guidelines for drafting a site master file. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-fifth Report Geneva, World Health Organization, 2011 (WHO Technical Report Series, No. 961), Annex 14. Short name: WHO TRS No. 961, Annex 14 http://whqlibdoc.who.int/trs/WHO TRS 961 eng.pdf?ua=1
- 17. WHO Guidelines on good manufacturing practices: validation, Appendix 7: non-sterile process validation. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-ninth Report Geneva, World Health Organization, 2015 (WHO Technical Report Series, No. 992), Annex 3. http://www.who.int/medicines/areas/quality_safety/quality_assurance/expert_committee/WHO_TRS_992_web.pdf
- 18. WHO General guidance on hold-time studies WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-ninth Report Geneva, World Health Organization, 2015 (WHO Technical Report Series, No. 992), Annex 4. Short name: WHO TRS No. 992, Annex 4

 http://www.who.int/medicines/areas/quality_safety/quality_assurance/expert_committee/WHO_TRS_992_web.pdf
- 19. WHO Technical supplements to Model Guidance for storage and transport of time and temperature sensitive pharmaceutical products. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-ninth Report Geneva, World Health Organization, 2015 (WHO Technical Report Series, No. 992), Annex 5. Short name: WHO TRS No. 992, Annex 5

 http://www.who.int/medicines/areas/quality_safety/quality_assurance/expert_committee/WHO_TRS_992_web.pdf
- 20. WHO Recommendations for quality requirements when plant derived artemisin is used as a starting material in the production of antimalarial active pharmaceutical ingredients. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Forty-ninth Report Geneva, World Health Organization, 2015 (WHO Technical Report Series, No. 992), Annex 6
 Short name: WHO TRS No. 992, Annex 6
 http://www.who.int/medicines/areas/quality_safety/quality_assurance/expert_committee/WHO_TRS_992_web.pdf
- 21. Guidance on good data and record management practices. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fiftieth Report Geneva, World Health Organization, 2016 (WHO Technical Report Series, No. 996), Annex 5.

Short name: WHO GDRMP guidance or WHO TRS No. 996, Annex 5 http://www.who.int/medicines/publications/pharmprep/WHO_TRS_996_annex05.pdf

22. WHO general guidance on variations to multisource pharmaceutical products. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fiftieth Report. Geneva, World Health Organization, 2016 (WHO Technical Report Series, No. 996), Annex 10.

Short name: WHO Multisource guidance or WHO TRS No. 996, Annex 10 http://www.who.int/medicines/publications/pharmprep/WHO TRS 996 annex10.pdf



23. Stability testing of active pharmaceutical ingredients and finished pharmaceutical products. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fifty-second Report Geneva, World Health Organization, 2018 (WHO Technical Report Series, No. 1010), Annex 10.

Short name: WHO TRS No. 1010, Annex 10

http://www.who.int/medicines/publications/pharmprep/WHO TRS 996 annex10.pdf

24. Production of water for injection by means other than distillation. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fifty-fourth Report. Geneva, World Health Organization, 2020 (WHO Technical Report Series, No. 1015), Annex 3.

Short name: WHO TRS No. 1025, Annex 3

https://www.who.int/publications-detail/978-92-4-000182-4

25. Good chromatography practice. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fifty-fourth Report. Geneva, World Health Organization, 2020 (WHO Technical Report Series, No. 1025), Annex 4.

Short name: WHO TRS No. 1025, Annex 4

https://www.who.int/publications-detail/978-92-4-000182-4

26. Points to consider for manufacturers and inspectors: environmental aspects of manufacturing for the prevention of antimicrobial resistance. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fifty-fourth Report. Geneva, World Health Organization, 2020 (WHO Technical Report Series, No. 1025), Annex 6.

Short name: WHO TRS No. 1025, Annex 6

https://www.who.int/publications-detail/978-92-4-000182-4

27. WHO guidance on good practices for desk assessment of compliance with good manufacturing practices, good laboratory practices and good clinical practices for medical products regulatory decisions. WHO Expert Committee on Specifications for Pharmaceutical Preparations. Fifty-second Report. Geneva, World Health Organization, 2018 (WHO Technical Report Series, No. 1010), Annex 9.

Short name: WHO TRS 1010, Annex 9

https://www.who.int/medicines/areas/quality_safety/quality_assurance/TRS1010annex9.pdf?ua=1