

 World Health Organization	REGULATION AND PREQUALIFICATION DEPARTMENT	
	VACCINES ASSESSMENT TEAM	
TEMPLATE		
MODEL FORMAT FOR ANNUAL FEEDBACK SUMMARY FORM		
Doc No: IMD/TP/13c	Version No: 2	Revise before: 3yrs
Effective date: TBD	Replaces: Annex 3	Page 1 of 2
Approved by:	TL-VAX, date:	UH-PQT, date:
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		WHO/XXX Original: English Distribution: General
IMD-PQS Annual Feedback Summary form		
PQS reference:		<IMD-PQS unique reference>
Product description:		<description>
For time period:		<dd.mm.yy> to <dd.mm.yy>
1.	Electronic reporting:	
1.1	User reports received	<number>
	Summary	<description>
1.2	UN staff reports received	<number>
	Summary	<description>
1.3	Reports from others	<number>
	Summary	<description>
2.	Management reporting:	
2.1	<indicator 1>	<global analysis>
2.n	<indicator n>	<global analysis>
3.	Mfrs product defects:	
3.1	Reports received	<number>
	Summary	<description>
4.	Field inspections:	
4.1	EVSM assessments	
4.1.1	<indicator 1>	<global analysis>
4.1.n	<indicator n>	<global analysis>
4.2	VM assessments	

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4.2.1	<indicator 1>	<global analysis>
4.2.n	<indicator n>	<global analysis>
4.3	Programme reviews	
4.3.1	<indicator 1>	<global analysis>
4.3.n	<indicator n>	<global analysis>
4.4	UNICEF/WHO field trips	
4.4.1	<indicator 1>	<global analysis>
4.4.n	<indicator n>	<global analysis>
4.5	Other sources	
4.5.1	<indicator 1>	<global analysis>
4.5.n	<indicator n>	<global analysis>
5.	Observations and recommendations for this product: <summary and recommendations>	