# 1. Audit plan

Planning internal audits of the [*insert name of the laboratory*], year: [*insert name to which this plan applies*]

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| Month | Component to be audited | Auditor(s) | Date of final report | Date of drafting of action plan |
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| **The laboratory components to be audited are:** | **The tests performed at the National Public Health Laboratory are:** |
| * [*list all components that need to be audited each year*] | * [*list all the tests performed at the laboratory*] |

Date discussion of audit plan: ……………………

Date and initials for agreement of laboratory supervisor: ……………………

Date and initials for agreement of laboratory manager: ……………………