



27th November 2014

Attention to: Secretariat
WHO Global Network of Age-friendly Cities and Communities

Dear Sir/Madam,

Application for the membership of
WHO Global Network of Age-Friendly Cities and Communities

As the Chairman of Kwai Tsing District Council in Hong Kong, I am honored to submit this letter of support for our District to be considered by the World Health Organization (WHO) as an age-friendly city through the Age-Friendly Hong Kong Protocol.

We care about our citizens and especially our senior citizens, who are living longer and healthy lives. We value their experience, potential and wisdom, and do our greatest to ensure that there are viable services to meet their needs in almost every facet of their lives.

In fact, we have commenced the Kwai Tsing Age-Friendly Community promotion project since 2009. We have organized a group of Age-Friendly Community Ambassadors to conduct community assessment programs and promotional activities on Age-friendly city in the past five years.

Our partnerships are strong in the community including governmental departments, non-governmental organizations that provide services to older people, and also private sectors. As a District Council, our commitment is as strong as our partnerships and we will continue to work with the mission of Age-friendly City for long-term success.

We look forward to becoming a member of the WHO Global Network of Age-Friendly Cities and Communities, and implementing the Age-friendly Hong Kong Protocol.

Kwai Tsing would be a great city to continue the vision of the age-friendly initiative.

Yours faithfully,



FONG Ping, BBS, JP (Mr.)
Chairman
Kwai Tsing District Council



社會福利署

Social Welfare Department

Our Ref : SWD/TKTDO/1-20/1 Pt.3

Our Tel. : 852-2425 1352

Our Fax : 852-2423 7209

24th November 2014

Attention to: Secretariat

WHO Global Network of Age-friendly Cities and Communities

Dear Sir/Madam,

**The application of Kwai Tsing District Council to be a member of
WHO Global Network of Age-Friendly Cities and Communities**

As the District Social Welfare Officer of Tsuen Wan and Kwai Tsing District of the Social Welfare Department in Hong Kong, I would like to give my support to the Kwai Tsing District Council in their application for being a member of the World Health Organization (WHO) Global Network of Age-Friendly Cities and Communities.

We all along show great care and concern to our senior citizens through various possible means, including promotion of neighborhood support and social inclusion in our annual district work plan, as well as working with all local stakeholders to deliver our services efficiently and effectively, so as to ensure that there are sufficient social services to meet the needs of our senior citizens, and at the same time to develop their potential in every facet of their lives.

As it always is, we will continue to work closely with our partner, the Kwai Tsing District Council and I truly believe that Kwai Tsing district would be a great community to continue the vision of the AGE-FRIENDLY initiative.

Yours faithfully,



LAM Ding-fung

District Social Welfare Officer(Tsuen Wan/Kwai Tsing)
Social Welfare Department

Tsuen Wan and Kwai Tsing District Social Welfare Office
3/F, Princess Alexandra Community Centre, 60 Tai Ho Road,
Tsuen Wan, New Territories, Hong Kong



香港長者友善社區
Age-Friendly Hong Kong
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Age-Friendly Hong Kong Protocol

Endorsed by Age-Friendly Hong Kong Steering Committee

May, 2014



香港長者友善社區
Age-Friendly Hong Kong

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Connect to and Applying through the Age-Friendly Hong Kong Protocol

Please note: connect to the Age-Friendly Hong Kong Protocol; District would fulfill the following requirements:

- A. To set up a specific and formal “Age-Friendly City Working Group”
- B. Not less than 1/4 membership of the working group aged 60 or above.
- C. To organize the district-based Age-Friendly Summit annually.
- D. Participating in the Age-Friendly Hong Kong Steering Committee

Apart from the Application Form for the WHO Global Network of Age-friendly Cities and Communities, Kwai Tsing District Council also put together the Appendix of Age-Friendly Hong Kong Protocol as a supplementary to the application and good practice sharing.

- Part 4: Description of your Age-friendly Activities to Date
- Part 5: Engagement of older people
- Part 6: Cross-sectoral Collaboration

Part 4: Description of Your Age-friendly Activities to Date

Part 4a: Please provide a brief summary of your city or community's policies, programmes and services targeted at older people.

At programs and services level, various actions are suggested. Including:

- 1) Training session and workshop for the older people and community at large
 - a. Concept of Age-Friendly Cities
 - b. Promotion of Elderly Participation
 - c. Age-friendly Community Assessment in those required 8 domains
 - d. Action and Target Planning with Older Persons
 - e. On site field study: the use of photo voice
 - f. Review and de-briefing activities
- 2) Fulfillment of the 4-step Cycle of the WHO Global Network
 - a. Enforce mechanisms to involve older people, which will be elaborated in Part 5
 - b. Keep conducting a baseline assessment of the age-friendliness of the 8 domains
 - c. Form an action plan based on the findings of the assessment. The action plan is set with completion target
 - d. Identify indicators to monitor the progress of the action plan.
- 3) Community Education
 - a. Roadshow event
 - b. Sharing session
 - c. Mass program with particular theme
 - d. Website platform
- 4) Documentation and Booklets Publication

At policies level, suggestion include:

- 1) Establishment of mechanism to promote elderly participation in community building.

Part 4b: How you are planning to make your community more age-friendly?

a)

1) Conduct a baseline assessment of the age-friendliness of the district

a) Which of the Age-Friendly Cities Domain was covered in the year of 2009-2014?
(May ✓ more than one)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Outdoor spaces and buildings | <input type="checkbox"/> Respect and social inclusion |
| <input checked="" type="checkbox"/> Transportation | <input checked="" type="checkbox"/> Civic participation and employment |
| <input checked="" type="checkbox"/> Housing, | <input checked="" type="checkbox"/> Communication and information |
| <input checked="" type="checkbox"/> Social participation | <input checked="" type="checkbox"/> Community support and health services |

b) How the baseline assessment be conducted?

- Taking reference from the Age-friendly Hong Kong index and checklist
- AFC ambassadors are trained
- On site field study will be continuously conducted
- AFC ambassadors will be invited to participate and to share their observations and to provide recommendations in relevant meeting in District Council, in which involve local governmental department, local policy maker, professional and local citizens.

2) Form an action plan which is based on the findings of the assessment. It will be a 1-3 years action plan.

Track Record (if any):

(Identify one example project / Action for Sharing, if any) For instance:

a) Kwai Tsing District Action Kwai Tsing Age-Friendly Community 2009-2014
plan Name:

- b) Achievement expected:
1. Encourage elders, who are the “end-users”, actively participate in projects in respect of “Age Friendly Community”
 2. Promote the “Age-Friendly Community” concepts as well as the 8 domains in the community.
 3. To train and to recruit elders to be the participants and allow them understand the concepts of “Age-Friendly Community” and actively participate in the project works to promote the concepts in the community.

4. Allow elderly participants experience stating their opinions to others, say other elders, government officials, district councils, organizations, corporations and academics, etc., concerned about the age-friendliness in the district.
5. To demonstrate the elders' effort put and share with related parties the findings from elders for further development of a more "Age-Friendly Community" in Kwai Tsing District.

c) Time Period: September, 2009 to January, 2015

d) Did/ Do the project/ action plan been completed, or is it ongoing?

Completed Ongoing

e) Participants: (may ✓ more than one)

Elders (Number of participants: 7,000 (include non-elders))

Role of the Elderly Participants:

- Older people were not directly involved
- Older people were consulted during the planning process
- Older people helped to implement the project/action plan
- Older people were involved in the project/action plan in all stages

Non- Elders (Number of non-elders participants: _____)

f) Any particular significant and good practice sharing?

After 5 years work on the above projects, the competence of the AFC ambassadors, especially their presentation skills in the sharing sessions with the older people, district councils as well as business corporations, had been significantly improved. The projects were full of impressive results which were communicated to the public at large and business corporation.

Part 5: Engagement of older people

How are you engaging and involving older people in the process of becoming a more age-friendly city or community?

- 1) **Kwai Tsing District Council Safe and Healthy Community Working Group of the Community Affairs Committee**
 - a. A working group will take up the development of Age-Friendly Hong Kong (Kwai Tsing), which under the governance of Kwai Tsing District Council.
 - b. The working group is targeted to have not less than 1/4 membership of the aged 60 or above involved.
 - c. The selection of seniors' representatives will consider the view from NGOs.
 - d. The working group membership will compose of various sectors, such as Governmental Department, local policy maker, NGOs and older persons.
- 2) **AFC Ambassadors for Age-friendly Hong Kong (Kwai Tsing)**
 - a. Capacity building to newly join AFC ambassadors would be considered
 - b. Capacity building to existing AFC ambassadors would be considered
 - c. Empower the AFC ambassadors to fulfill the role of Age-friendly Community Assessment in those required 8 domains
 - d. Empower the AFC ambassadors in the Action Plan and Target Planning
- 3) **Kwai Tsing District : Good Community Practice on Age-Friendly Hong Kong**
 - a. Define Kwai Tsing District "locally-driven" and "bottom-up" good practice to improve community's age-friendliness.
- 4) **District-based Age-Friendly Forum**
 - a. Engage the AFC ambassadors in the organization of District Forum
 - b. It would be organized once a year

Part 6: Cross-sectoral Collaboration

What mechanisms have you/are you planning to put in place to facilitate collaborative planning and implementation between different departments of the local administration and across sector?

Kwai Tsing District places emphasis on collaborating partnership among the government, local businesses and the community in developing Age-friendly cities. In order to facilitate and enhance cross-sectoral collaboration and contribution, the Community Affairs Committee will take up the coordination role for the development of Age-Friendly Hong Kong (Kwai Tsing).

Part 6a: Platform to coordinate the development of Age-Friendly City:

1) Does the District Council hold a formal and specific platform/committee/workgroup to handle and to work Age Friendly City? (Please tick from one option below)

- Yes, in our District Council we have agreed to set up a specific and formal “Age-Friendly City Working Group” to handle and to work on the matters that related to Age-Friendly City (Go to question 1a)
- No, in our District Council, we do not have a specific or formal “Age-Friendly City Working Group at this moment. However, currently one of our existing platform/committee/workgroup is handling and working on the matters that related to Age-Friendly City. In view of future development, it is anticipated that a specific and formal “Age-Friendly City Working Group” will be set up. (Go to question 1b)
- No, in our District Council, we do not have a specific or formal “Age-Friendly City Coordinating Committee at this moment. However, currently one of our existing platform/committee/workgroup is handling and working on the matters that related to Age-Friendly City. The District Council cannot foresee any time schedule to setup a specific and formal “Age-Friendly City Working Group” (Go to question 1b)
- No, in our District Council, we do not have a specific or formal “Age-Friendly City

Working Group at this moment nor we do not have any existing platform/committee/workgroup which handle and work on the matter that related to Age-Friendly City. However in view of future development, it is anticipated that a specific and formal "Age-Friendly City Working Group" will be set up.

1a) Name of "Age-Friendly City Working Group"(If applicable) _____

Name of Chairman: _____

Composition of the this Group

Name	Title	Name	Title
_____	_____	_____	_____
Name	Title	Name	Title
_____	_____	_____	_____

1b) Name of the existing committee / workgroup (If applicable): Kwai Tsing District Council Safe and Healthy Community Working Group

Name of Chairman: Mr. LEE Chi-keung, Alan, MH

Composition of the committee/workgroup

<u>Name</u>	<u>Title (If Applicable)</u>	<u>Name</u>	<u>Title (If Applicable)</u>
_____	_____	_____	_____
<u>Name</u>	<u>Title (If Applicable)</u>	<u>Name</u>	<u>Title (If Applicable)</u>
_____	_____	_____	_____

**Part 6b: Non-governmental Organization / Businesses /Government
Department / Other Related Parties**

(If more parties were involved, photocopy of this form is accepted.)

- 1) Organization Name:** Tsuen Wan/Kwai Tsing District Social Welfare Office,
Social Welfare Department
-
- Contact Person (Title):** Mr. LAM Ding-fung (District Social Welfare Officer)
-
- Organization Address:** 3/F, Princess Alexandra Community Centre, 60 Tai Ho Road,
Tsuen Wan, N.T.
-
- Tel. Number:** (852)2493 9944 **Fax. Number:** (852)2413 6374
-
- Email address:**
-
- 2) Organization Name:** HKSKH Lady MacLehose Centre -
Dr. Lam Chik Suen District Elderly Community Centre
-
- Contact Person (Title):** Mr. Ng Yuk Ming, Benson (Senior Service Co-ordinator)
-
- Organization Address:** Rm 101, 22 Wo Yi Hop Road, Kwai Chung, N.T.
-
- Tel. Number:** (852)2427 9478 **Fax. Number:** (852)2487 6963
-
- Email address:** ise_ssc@hk.skhlmc.org
-
- 3) Organization Name:** Elderly Council of Tsuen Kwai Tsing District
-
- Contact Person (Title):** Mr. Chan Wan Mow (Chairman)
-
- Organization Address:** Rm 5, 18/F, Block B, Shui King Bldg, 148 Wo Yi Hop Road, N.T.
-
- Tel. Number:** (852)9684 7086 **Fax. Number:**
-
- Email address:** tkt.elderly@gmail.com
-
- 4) Organization Name:** SAGE Chan Tseng Hsi Kwai Chung District Elderly Community
Centre
-
- Contact Person (Title):** Ms. Lai Sau Wo, Alice (Centre-in-charge)
-
- Organization Address:** Flat A-D, G/F, Fu Ping House, Tai Wo Hau Est, Kwai Chung, N.T.
-
- Tel. Number:** (852)2425 1281 **Fax. Number:** (852)2481 3755
-
- Email address:** kcdeccinfo@sage.org.hk
-

- 5) **Organization Name:** BOK Lai Yiu Neighbourhood Elderly Centre
-
- Contact Person (Title):** (Centre-in-charge)
-
- Organization Address:** Units 102-106, G/F, Lok Yiu House, Lai Yiu Estate, Kwai Chung, N.T.
-
- Tel. Number:** (852)2744 9308 **Fax. Number:** (852)2744 5698
-
- Email address:** lynec@bokss.org.hk
-
- 6) **Organization Name:** ELC Kwai Chung Neighbourhood Elderly Centre
-
- Contact Person (Title):** (Centre-in-charge)
-
- Organization Address:** Unit A, Podium Level, Shek Yam Shopping Centre, Shek Yam Estate, Kwai Chung, N.T.
-
- Tel. Number:** (852)2420 1906 **Fax. Number:** (852)2427 2817
-
- Email address:** kc@elchk.org.hk
-
- 7) **Organization Name:** ABWE Lai King Baptist Church Bradbury Elderly Centre
-
- Contact Person (Title):** (Centre-in-Charge)
-
- Organization Address:** No 1-6, Lower G/F, Ming King House, Lai King Estate, N.T.
-
- Tel. Number:** (852)2743 8723 **Fax Number:** (852)2786 0432
-
- Email address:** lkec@abwe.org.hk
-

Remarks:

- 1) The Hong Kong Council of Social Service (Council) adapt the framework of “Age-Friendly City” of the World Health Organization to develop the “Age-Friendly Hong Kong” since 2008

- 2) In 2009, with the support from the Specialized Committee on Elderly Services, Council established the Age-Friendly Hong Kong Steering Committee to lead and to develop the implementation of Age-Friendly Cities in Hong Kong, four working groups were formed.
 - Task Force on Expert Group and Alliance Building
 - Task Force on Social Impact Assessment and Evidence based study
 - Task Force on Capacity Building and Good Practice Sharing
 - Task Force on Promotion Strategy and Appreciation scheme

